

Lorease and Ed Priesmeyer Foundation

Instructions for Scholarship Application Packet

- (1) The Lorease and Ed Priesmeyer scholarship was established in the spring of 1989 to provide a scholarship to a Rice High School graduate to attend the college of his/her choice.
 - Selection is based on academic achievement, moral character, and financial need. The recipient is chosen by the Priesmeyer Foundation Board and a selection committee selected by the Board.
 - The scholarship will be applied to each semester's tuition, fees, supplies, and room and board to provide up to four years of study.
 - Full-time enrollment and good academic standing as defined by the college/university are the only requirements for annual renewal. Financial arrangements will be established with the college to distribute the funds according to their guidelines.

- (2) All applicants must complete an application form and request recommendation forms from three individuals. Both forms are available from the counselor's office. Step (3) describes the application process in detail. **EACH APPLICATION SHOULD BE TYPED OR COMPLETED ON A WORD PROCESSOR.** Illegible applications run the risk of disqualification.

- (3) The application for the Priesmeyer Scholarship is made up of two parts: a five-page application form to be completed by the applicant; three (3) Faculty Recommendation Forms to be completed by three individual members of the faculty or administration of Rice High School. The student part of the application must be completed and returned to the counselor's office by the same deadline as the rest of the local scholarship packet.
 - The applicant should type out three envelopes using the return address given on the recommendation form and attach one to each form. Use the same address for each envelope, and remember that **EACH envelope must have a stamp of current value.**
 - Ask three different teachers/administrators to complete a recommendation form. They should be able to seal the completed form in the addressed stamped envelope and put it directly into the mail. **DO NOT EXPECT YOUR RECOMMENDER TO PAY POSTAGE ON THE RETURN ENVELOPE FOR THE FORM.** Ask your recommenders to return the recommendation forms by the end of March. Be sure to thank the individuals who you ask to be your references. **YOU MUST PICK UP THE RECOMMENDER FORMS FROM YOUR RHS COUNSELOR TO GIVE TO YOUR RECOMMENDERS.**
 - The applicant must also be sure to sign the "waiver or non-waiver of rights" section on page one of the recommendation form. If the applicant is not 18 years old, then one of the applicant's parents or guardians must sign it as well.
 - If there are any questions about the proper way to fill out and submit this application, see your Rice High School Counselor.